

**BOARD OF SELECTMEN
MEETING MINUTES
August 9, 2010**

PRESENT: JAMES L. STEWART, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

The Selectmen agreed to meet with a resident regarding their property taxes at 6:15 pm.

Present along with the Selectman, L. Pavlini, D. Pfaff, T. Curran, S. Theriault and T. Harrington

Selectman Hartung motioned to go into non public session under RSA 91-A: 3, II c (reputation). Selectman Lindquist seconded the motion.

Roll call vote: Roll call vote, Selectman Lindquist, yes: Selectman Hartung, yes; Chairman Stewart, yes. Motion passed

The Selectmen discussed with the resident their options regarding outstanding tax payments.

Selectman Lindquist motioned to come out of non public session under RSA 91-A: 3, II c. Selectman Hartung seconded the motion.

Roll call vote: Roll call vote, Selectman Lindquist, yes: Selectman Hartung, yes; Chairman Stewart, yes. Motion passed

Selectman Lindquist motioned to seal the minutes of the non public session. Selectman Hartung seconded the motion and the motion passed unanimously.

Chairman Stewart called the regular meeting to order at 7:00 pm

Present at the meeting: P. Williams, J. Worthen, and Chief Carrier

Public Announcements

- Stage Road near Cambridge will be closed for two weeks between August 9th and August 23rd while the culvert is replaced.
- Tuesday, August 17th, the Cable Advisory Committee is sponsoring Mill City Revival Band at 6:30 p.m. at Meetinghouse Park.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

Visitors Comment

There were none

Department Heads

There were none.

New Business

RFP for line stripping- There was one bid received for the line stripping on all the thru roads in town. Mrs. Theriault explained that she did send the proposal to the company that did the line stripping last year, but the envelope was returned with no forwarding address. The Selectmen agreed to move forward with the one proposal.

Sealtek Asphalt Coating of Londonderry, NH-

The bid was for .031cents per foot for a single line (yellow and white). The Selectman asked Mr. Worthen how many feet. He stated that there are two lines on every thru road and about 75,000 feet, which would put this proposal at a total cost of around \$9,300.00. He did have last year's bid in order to do a comparison on this year's proposal whereas there was only one. The bid for 2009 was at .034 cents or a total cost of \$9,700.00. He would like to recommend Sealtek Asphalt

Selectmen's Meeting Minutes

August 9, 2010

Page 2 of 5

to be awarded the bid. The Selectman agreed that whereas the amount is lower than last year, they would have no problem awarding it. Mr. Worthen stated that the company has done a lot of the roads in surrounding towns so the references are there. The only difference is that they do the roads during the day instead of at night, as has been done in the past.

Selectman Hartung motioned to award the proposal, as recommended by the Road Agent, to Sealtek Asphalt Coating of Londonderry NH. Selectman Lindquist seconded the motion and the motion passed unanimously.

The Selectmen suggested that Emerson Avenue not be done until the culvert work on Route 121 is completed, whereas there is additional traffic on it. Mr. Worthen stated that he would wait until after the work was done on Route 121.

Discussion on Statewide Mosaic Parcel Map- The Town of Hampstead received a letter from DRA regarding a mosaic map project. There was also a letter from Mr. Marsh, the Assessor, recommending the we participate in the project. Mrs. Theriault had left a message with Mr. Marsh to see if there was any cost involved with the mapping, but had not yet heard back from him. She also talked with Mr. Dollard and he was actually meeting with Mr. Hamilton from the DRA and UNH on Thursday and would get back to her after the meeting. He also stated that he didn't believe there would be a cost to the town, but wasn't sure. The Selectman agree to hold off until they hear back from Mr. Marsh and Mr. Dollard. Chief Carrier asked if it had anything to do with the 911 maps that are being done, but no one knew.

Old Business

Recommendation for Quint by Chief Carrier- Chief Carrier presented the Selectmen with a letter outlining the recommendation and why. The primary issue with awarding the quint is that the warrant article #3 in 2010 asked for \$675,000 and \$33,750 from capital reserve. When the grant was awarded the amount was for only \$475,000, with \$33,750 authorized to come from capital reserve. He would like to award the proposal to Greenwood Mfg. (Engine One) at a cost of \$563,119. He stated that they are the low bidder and met the criteria of the proposal. When all is calculated out, the Fire Department is short \$54,368 to pay for the truck. Chief Carrier believes that there are items he can put off until 2011 and scrape together about \$25,000 from his budget to cover some of the difference. Talking with Greenwood Mfg., they offered a prepayment discount of 3.25%, which would amount to around \$18,000. This would require the town to put the money for the truck down and then get reimbursed by FEMA 30 days prior to delivery (not expected until March 2011). Chief Carrier emphasized that if the funding is not in place now, he couldn't have the proposal awarded. He spoke with FEMA and if the town were to put up \$427,791 up front, they would put up \$118,750. They would then reimburse the town in 2011 for their balance. He stated that the ability to have a special town meeting wouldn't work because according to the Homeland Security grant, the truck has to be delivered within one year of award so that would be May 2011 and there is 210 days required to build the truck. Waiting for a special meeting would put them outside that window. Mrs. Theriault had a revenue report showing that through May 2010, the town was down about \$230,000 in revenues from 2009. There was a question as to whether or not the town could look into prepaying the truck. Selectman Lindquist suggested a work session with the Treasurer and the Chief during the week to see what the options are. The Chief was asked to bring a breakdown of all the information in an easy to read memo and to breakdown what is needed.

Discussion concerning the awarding of the Cemetery fencing bid- Selectman Lindquist stated that the issue as to who can award bids for the cemetery has been put to bed. She contacted the LGC and was told that the Trustees can spend any money appropriated by the town under RSA 39:7. There was a question as to why they did not take the low bidder, but that is an option that the Board always reserves. There is a belief that something may have been missing from the low

Selectmen's Meeting Minutes

August 9, 2010

Page 3 of 5

bidder because there was such a large difference from the other proposals. The proposal is awarded to Atlantic Fence of Amesbury.

Continued discussion about Legislative Policies- The Selectmen went through numbers 1-16 under MAF of the legislative policies from the LGC.

They support the stand of the LGC on the following articles

#1, #2 (pending debate), #3, #4, #7, #8, #9, #10, #11, #12 (2 yes one not sure), #13, #14, #15, #16

Don't support #5 and need more information on #6.

Liaison Report

Selectman Lindquist-

No updates

Selectman Hartung-

Elections- Some of the Supervisors of the Checklist will be attending the State Election Symposium. Selectman Hartung noted that there are a lot of names on the Republican ballot this year.

Selectman Stewart-

Buildings and Grounds- Selectman Stewart stated that he had an email from Terry Sullivan, Cemetery Trustee regarding trees behind the Civil War Monument. The Cemetery Trustees had a damaged tree taken down and thought the Selectmen might look into removing the tree that was next to it. He felt it threw off the proportions. There are also some stumps he asked about removing from there. Chairman Stewart stated that he looked at the tree and said it was a healthy spruce tree and saw no reason for it to come down. Selectman Lindquist agreed and said that it was in the jurisdiction of the Historic Commission and that she would contact the Chairman to look at it for them to discuss. Chairman Stewart said the Trustees suggested planting new trees and eventually they would be the same size. Chairman Stewart will respond to Mr. Sullivan.

ACTION ITEMS

It was suggested by Selectman Hartung to keep the items numbered the same throughout for the record. In the future they will be numbered with the year and in the order they are added.

Item 1: Generator for town hall- the electrical inspector looked at what was downstairs and originally the thought was to not include the air conditioning units, but he stated it would be costly to bypass it. There would need to be a separate panel which would need 400 amps transfer switch. Trenching, line work, and connections will be needed to propane. They are getting an estimated cost.

Item 2: The different departments are now starting to get their information in

Item 3, 4, and 5 have future dates set. Items 9 and 10 need a date set which is now 9/13/10

Administrative Assistant Report

Personnel Policy

The Personnel Policy has been updated and copied for all of non-union full time and regularly scheduled part time employees. Copies are in the process of being given out. Employees will be required to signoff on the receipt of the personnel policy and that signature page will go into the employees personnel file. The Selectmen also asked for copies.

Hazardous Mitigation Grant

The Hazardous Mitigation Grant deadline has been extended to September 30th. Mrs. Theriault is continuing to compile data and information in order to apply for a grant. The Beach Committee

Selectmen's Meeting Minutes

August 9, 2010

Page 4 of 5

met tonight and Chairman Stewart asked for Mrs. Theriault to update them. She explained that there was a presentation by the Engineer and some modifications requested by the Beach Committee members. The system presented cleans the water heading to the lake of sand and oil. The estimate, subject to revision is \$77,000, without engineering or surveying costs. If the grant is approved it would pay 75%. They are looking into other grants that might be applicable. Mrs. Theriault will be attending a workshop on Hazard Mitigation on August 19th.

Minutes

The minutes of July 12, 2010 are completed.

Selectman Lindquist motioned to accept the minutes of July 12th of 2010 as amended.

Selectman Hartung seconded the motion and the motion passed unanimously.

Correspondence

RPC Letter-There is a collaborative project with the State of NH planning commissions in applying for a grant. They need a letter from the Selectmen stating that they are in agreement with moving forward in the application of the grant that is through US HUD. The letter states that Hampstead will participate if the grant is awarded. The applicant is actually the Nashua Planning Commission.

The Selectmen agreed that they were okay with signing the request. Mrs. Theriault stated that she spoke with Mrs. Hastings and it was stated that the letter was better coming from the Selectmen, rather than the Planning Board.

Selectman Hartung made a motion to support the letter from the RPC. Selectman Lindquist seconded the motion and the motion passed unanimously.

There was a form letter that they all signed. The memorandum of understanding would be signed only upon receipt of the grant.

Resident Letter-There was a letter in the read file from a resident requesting a refund of his registrations that has not been addressed by the Selectmen. The Selectmen authorized Selectman Hartung to respond after talking with the Town Clerk.

Appointments

- Call for candidates :
 - Ordway Park, full members and alternates
 - Cable Committee volunteers
 - ZBA, alternate (1)
 - Solid Waste and Recycling Committee
 - Capital Improvements
 - Rockingham Regional Planning Commission/Technical Advisory Committee

Visitors Comment

There were none present.

Future Agenda Item

Energy Committee
Hampstead Senior Committee
Town Administrator

Non Public Session

Selectman Lindquist made a motion to go into non public under RSA 91-A: 3 II a employee matters at 8:42 pm. Selectman Hartung seconded the motion.

Selectmen's Meeting Minutes

August 9, 2010

Page 5 of 5

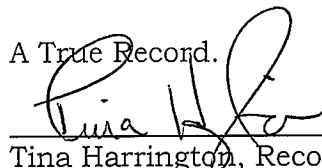
Roll call vote, Selectman Lindquist, yes; Selectman Hartung, yes; Chairman Stewart, yes. Motion passed.

The Selectmen requested Chief Beaudoin to be in attendance to discuss a timesheet recently submitted by one of his employees. The issue is not addressed in the union contract so the Chief will discuss with the employee.

Selectman Hartung motioned to come out of non public at 8:59 pm. Selectman Lindquist seconded the motion. Roll call vote, Selectman Lindquist, yes; Selectman Hartung, yes; Chairman Stewart, yes. Motion passed.

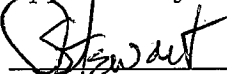
Selectman Hartung made a motion to adjourn at 9:00p.m. Selectman Lindquist seconded the motion. The motion passed unanimously.

A True Record.

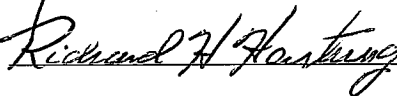


Tina Harrington, Recording Secretary

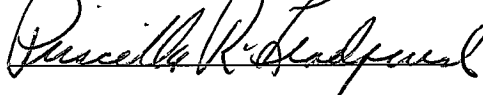
Approved By:



James L. Stewart, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman